

**MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR 7:00 PM MEETING
JANUARY 08, 2024**

Present: Supervisor DeWard, Clerk Brew, Treasurer Lemke, Trustees Fryling, Terpstra, VanderStel

Absent with notice: Trustee Haagsma

Opening prayer was given by Board Member Fryling and the Pledge of Allegiance was recited

1. The meeting was called to order at 7:01 p.m. by Board Member DeWard.

2. Question of Conflict of Interest

None

3. Review of the Consent Agenda.

None

4. Meeting Agenda

Motion by Board Member Lemke and seconded by Board Member Vander Stel to approve the proposed agenda.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried on voice vote.

5. Communications ~ Non-action Informational Items

- a) December 2023 Building Department Revenue Report
- b) December 2023 Dutton Fire Run Report
- c) December 2023 Cutlerville Fire Run Report
- d) December 2023 Community Police Officer's Report
- e) 2023 Annual Building Department Revenue Report
- f) Clerk's Department ~ Additional Responsibilities

6. Scheduled Speakers

None.

7. Recognition of Individuals and/or Delegations for agenda and non-agenda items.

Three township residents spoke on the private road waiver for Loretta View agenda item.

8. Public Hearings

None.

9. Approval of the Consent Agenda

Motion by Board Member Terpstra and seconded by Board Member Vander Stel to approve the Consent agenda, including the December 11, 2023 7:00 pm Township Board meeting minutes; General

fund expenditures from 12/1/2023 through 12/31/2023 totaling \$310,755.11; Public Safety Special Assessment District expenditures totaling \$274,605.00; Building inspections totaling \$16,222.48; Water fund expenditures \$415,502.78 and sewer fund expenditures \$594,169.10; and Treasurer's report.

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

10. New Business

A. Loretta View Road Waiver Request

Motion by Board Member Terpstra and seconded by Board Member Vander Stel to approve the Loretta View Road Waiver Request.

ROLL CALL VOTE: Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Lemke - yes, Board Member Fryling - no, Board Member DeWard - no, Board Member Brew - no. Motion failed.

Motion by Board Member Fryling and seconded by Board Member Terpstra to table the Loretta View Road Waiver Request.

ROLL CALL VOTE: Board Member Fryling - yes, Board Member Terpstra - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Vander Stel - yes, Board Member Lemke - yes. Motion carried.

B. R3 Zoning Text Amendment

Motion by Board Member Vander Stel and seconded by Board Member Lemke to send the R3 Zoning Text Amendment back to the Planning Commission as requested by the Community Development Director.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried on voice vote.

C. Orion Construction Early Start Request

Motion by Board Member Lemke and seconded by Board Member Terpstra to approve an early start by Orion Construction to its 60th Street Townhouse development upon meeting the seven conditions outlined by the Township engineer in the request.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Terpstra - yes, Board Member DeWard - yes, Board Member Brew - yes, Board Member Vander Stel - yes, Board Member Fryling - yes. Motion carried.

D. Resolution to Establish an Early Voting Polling Location

Motion by Board Member Vander Stel and seconded by Board Member Fryling to approve the resolution establishing an early voting polling location at 8555 Kalamazoo Avenue SE in the lower level of the Gaines Township Hall.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Fryling - yes, Board Member Brew - yes, Board Member Terpstra - yes, Board Member Lemke - yes, Board Member DeWard - yes. Motion carried.

E. Establish Deputy Treasurer's Wage

Motion by Board Member Lemke and seconded by Board Member Terpstra to establish the beginning wage of \$26.00 per hour for the new Deputy Treasurer.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

F. Making Fire Inspector a Full-time Position

Motion by Board Member Lemke seconded by Board Member Vander Stel to approve hiring a full-time Fire Inspector for Gaines Charter Township.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel – yes, Board Member Terpstra - yes, Board Member Fryling - yes, Board Member DeWard - yes, Board Member Brew - yes. Motion carried.

11. Public Comments

None.

12. Manager's comments

Lani Thomas has tendered her resignation for the Parks and Trails Committee.

The Administrative Assistant position for the Building Department is posted on the Township website.

13. Supervisor's comments.

None

14. Trustees comments

A discussion of the MAMC memo about additional responsibilities and costs on the Clerk's Department due to election related legislation.

Rod Weersing's year review is being assembled.

The large pothole in the parking lot was discussed.

The Kent County Sheriff has begun preliminary work on an additional officer for Gaines Township.

15. Adjournment

Supervisor DeWard adjourned the meeting at 08:54 p.m.

Michael Alex Brew
Michael Brew, Clerk

Robert DeWard
Robert DeWard, Supervisor